

# Application Guide for Teachers from Outside the United States

If you are a teacher from another country who has completed a teacher preparation program including student teaching outside the United States (U.S.) you may use that program to apply for a Michigan teaching certificate. You do not need to be a U.S. citizen or a Michigan resident to qualify for Michigan teacher certification.

To apply for a Michigan teaching certificate you must use the [Michigan Online Educator Certification System \(MOECS\)](#). On the MOECS homepage under the heading "Educator Applicants" you will find instructions on how to create a login and password to gain initial [access MOECS](#).

If you do not have a U.S. social security number, you will need an identification number to apply. An identification number can be obtained by calling this office at 517-373-3310.

Michigan issues several [types of certificates](#). You will be applying for either the Provisional Teaching Certificate, Michigan's standard initial teaching certificate, or the Professional Education Certificate, an advanced level certificate.

To qualify for the Professional Education Certificate you must have all of the following:

- 1) a valid teaching certificate from another state in the U.S.; and
- 2) three years of [teaching experience](#) to the validity of the certificate from another state since the certificate was issued; and
- 3) a conferred Master's or higher degree from a regionally accredited college or university or you have completed 18 semester hours in a Master's or higher degree since the certificate from another state was issued.

MOECS will determine which certificate you are applying for based on your answers to the application questions.

Once you have submitted your application, MOECS will send you an email that explains how to pay the \$210.00 application evaluation fee online using a debit or

credit card. MOECS will also tell you how to print an application cover letter. The MOECS generated cover letter will have a checklist of the documents you will need to provide and [instructions](#) on how to mail the documents to this office.

As a teacher prepared in another country, one of the documents you will have to provide is an original course-by-course evaluation report from a recognized evaluation service (unless you completed a teacher preparation program in Canada and hold a teaching certificate from Ontario, Newfoundland, Quebec or Saskatchewan). The course-by-course evaluation report converts your course work and degree(s) into U.S. standards.

We accept transcripts from three international credential evaluation services. We are not accepting application for additional service providers at this time. Our requirement for all these service providers are as follows:

- non-profit organization;
- members in good standing with National Association of Credential Evaluation Services (NACES).

[World Education Services, Inc.](#)

P.O. Box 5087  
Bowling Green Station  
New York, NY 10274-5087  
Telephone: 212-966-6311  
Chicago Telephone: 312-222-0882  
Fax: 212-739-6120  
Email: [info@wes.org](mailto:info@wes.org)

[International Education Research Foundation, Inc.](#)

P.O. Box 3665  
Culver City, CA 90231-3665  
Telephone: 310-258-9451  
Fax: 310-342-7086

[Educational Credential Evaluators, Inc.](#)

P.O. Box 514070  
Milwaukee, WI 53203-3470  
Telephone: 414-289-3400  
Fax: 414-289-3411  
Email: [eval@ece.org](mailto:eval@ece.org)

Once your credentials have been evaluated and it has been determined you meet requirements for a Michigan teaching certificate you will be emailed either an

evaluation report that indicates the tests you need to pass from the Michigan Test for Teacher Certification in order for your Provisional Teaching Certificate to be issued or a notice that your Professional Education certificate has been issued.

The [status of your application](#) can be viewed at any time using the [MOECS](#). MOECS also allows educators to utilize other [convenient features](#) relating to their certification, including printing your certificate.